

Debit Payment Worksheet

Make a copy of this blank worksheet to use for future payments.

Tax reporting period _____

Tax due date _____

Reminder: If you wait until the tax due date to call, you must complete your call by 3:00 p.m., Pacific time, or your payment will be late.

Information reported to the data collection service:

For an explanation of each entry, see page 11.

1. BOE account number _____

2. Security code _____

For security reasons, you may choose to leave this blank.

3. Tax type code _____

4. Tax period ending date _____

5. Tax amount (not including any interest or penalty charges) _____

6. Penalty amount _____

7. Interest amount _____

8. Total payment (tax, penalty, and interest) _____

9. Warehoused debit date (optional) _____

10. Verification code _____

(sum of the digits + the number of digits in the total payment)

Date and time of call _____

Reference number _____

Remember: You must send in your tax return on time. If you are a quarterly prepayment account, you will not file prepayments forms, but you will file a return for your quarterly return payments.